

Conference Refund Policy

Hybrid Conference Refund Policy

The attendee cancellation policy for conference registration is as follows:

- 100% of the registration fee will be refunded if a cancellation request is received 15 days prior to event (by 11/24/21). No refunds will be processed after that date; 11/24/21.
- **A request to transfer registration to another attendee will be honored at no cost.**
- Cancellations received less than 14 days prior to event will not be refunded.
- Cancellation and transfer requests should be made by filling out this [FORM](#).
 - ✓ The refunded amount will be returned to the same credit card associated with the original transaction.
 - ✓ Once processed, it may take 3-7 business days to receive the refund.

Cancellations Due to Covid-19

If the in-person event is canceled due to Covid-19 or other infectious disease due to CDC, State, and/or local health department guidelines, the following will occur:

The conference event will pivot to a virtual event, and your event registration will transfer accordingly.

1. Participant may select to donate the remaining funds to the ATD Buffalo Niagara chapter; (No additional action is needed)
OR
2. Participant may submit [a remaining balance refund request due to Covid-19](#) for the remaining balance.